



Riverside Community Health Project

Job Description

Community Cohesion Worker Pay Scale C3 £20,000 pro rata (21 hours over 3 days)

Riverside Community Health Project (Riverside)

Riverside is a registered charity, and company limited by guarantee, and is managed by a voluntary management committee. The organisation works according to community development principles to improve the health and well being of disadvantaged communities by acting with others to ensure appropriate service provision. Riverside recognises the impact of inequalities and poverty on the health of the community and seeks to redress this balance through collective action.

Job Purpose

To contribute to the work of the organisation by undertaking community development work with residents in North Benwell and High Cross Terraces; to enable people to come together to identify issues of common concern and to organise collectively to address these concerns. The work will be carried out in conjunction with Riverside's Migrant and Volunteer projects and Newcastle City Council.

This work will be carried out alongside, and complement the work of partner agencies and forums e.g. local tenants and resident groups, SNAPS, Healthworks, Police, youth projects. An advisory group will support the work plan and monitor the delivery of the work on an ongoing basis.

The following list is typical of the level of duties, which the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

Key Tasks

1. To develop and facilitate an advisory group to assist in setting and monitoring the work priorities; including Newcastle City Council Communities and Waste Management departments alongside residents
2. To make contact with individuals, families, groups, networks, and within the locality to support them to influence decisions that affect them, particularly to improve access to services
3. To organise and facilitate meetings, activities and events; particularly focusing on environmental and community cohesion issues
4. To undertake research and information gathering on issues of concern within the locality
5. To develop and facilitate networking between community groups, VCS organisations and communities thereby promoting community cohesion

6. To enable residents to develop collective responses to issues of concern including the formation, development and support of community groups to work towards common aims and objectives
7. To sign post residents to available services as appropriate
8. To enable community group members to share and obtain the skills and knowledge necessary to achieve their objectives
9. To enable community groups to develop anti-discriminatory practice
10. To enable community groups to negotiate, where appropriate with outside organisations e.g. Police, Health Authorities, Local Authority Departments thereby increasing access to public and other services
11. To undertake fundraising to further the work; particularly for activities and events
12. To keep records of work undertaken, and produce reports when required
13. To undertake monitoring and evaluation of the work
14. To carry the work out within budgets as agreed with Coordinator
15. Attend internal meetings as required
16. Attend regular line management supervision sessions
17. Attend relevant training as required

The work will be carried out as part of the integrated Riverside team; in particular supported by and working alongside Riverside's Migrant and Volunteer projects.

Commitment to equal opportunities

To develop the work within the framework of Riverside's commitment to addressing issues of equal opportunities, and furthering anti-discriminatory practice throughout all areas of the above work.

Accountability

The worker will be accountable to Riverside's 'Migrant Project Coordinator', who will provide line management supervision and support.

Scope

It is expected that the post holder will carry a significant level of responsibility and will use their initiative in their working practice. The worker will be expected to undertake some of his or her own administrative work, with support from Riverside's administration team.

Collective responsibility

Team working is of high importance within the organisation and the post holder should expect to be supported in their role by the Riverside team. The post holder will be expected to support the work of others where appropriate and contribute to the overall smooth running of the organisation.

Hours

The core hours of this post will be 21 per week and will include some evening and weekend work, dependent upon the needs of the work as agreed with Riverside Community Health Project.